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8 June 1953

MEMORANDUM FOR: CHIEF, CLASSIFICATION AND WAGE DIVISION

ATTN : Mr. [REDACTED]

25X1A9A

SUBJECT : Reclassification of [REDACTED] T/O Slot

25X1A6A

1. It is requested that [REDACTED] T/O Slot No. 45-5, Secretary-Steno, GS-318-6, be reclassified, Clerk-Typing, GS-318-6. ²⁴¹25X1A6A

2. The Field has indicated in [REDACTED], that a Clerk-Typist with a Communications clearance, rather than a Secretary-Steno, is needed to fulfill the clerical duties of the Base. 25X1A6A

3. Your prompt consideration of this reclassification is requested. The incumbent of this slot has resigned and we are anxious to send a replacement with the necessary qualifications to the Field as soon as possible.

25X1A9A

[REDACTED]

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